

## PROFESSIONAL EXPERIENCE

### Current and recent clients:

Oxford University Press (copyediting scientific/medical journal articles)  
Podiatry Residency Resource (proofreading website)  
American College of Clinical Pharmacy (copyediting books)  
Hornall Anderson Design Works (proofreading branding materials)  
Sage Publications (proofreading academic textbooks and social sciences/medical journals)  
Washington Athletic Club magazine (proofreading)  
Paradigm Communications (proofreading *Alaska Airlines* and *Horizon Air* magazines)  
AAA Washington *Journey* magazine (proofreading)  
Allrecipes.com (proofreading e-books)

**Style guides used:** American Medical Association, Chicago Manual of Style, Associated Press, American Psychological Association

**Software/computer skills:** Microsoft Word Track Changes; Adobe Acrobat Professional 8.0 for markup on PDF, HTML editing

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**Freelance copyeditor and proofreader, 2005–present** (see client list above).

### Copyeditor and proofreader, DVx, Inc., Seattle, Washington (July 2005-October 2007)

Managed assignments for a team of freelancers and edited and proofread medical/scientific manuscripts for Japanese doctors submitting to English-language journals.

### Teaching Assistant, University of Washington Extension Editing Certificate program, Seattle, Washington: “Fundamentals of Copyediting” (Winter 2006); “Advanced Editing” (Summer 2008)

Assisted instructor by correcting copyediting assignments and answering students’ questions; worked as a team with two other TAs in suggesting improvements to the curriculum; gave presentation to the class on medical/technical copyediting.

### Assistant Editor, University of Idaho *Gem of the Mountains* yearbook, Moscow, Idaho (1995-1996)

Copyedited all text and prepared index; assisted editor-in-chief with content decisions.

### General Manager, Washington Idaho Symphony, Moscow, Idaho (1994-1996)

Wrote and assembled content for and proofread all materials related to promotions and concerts; wrote several successful grants.

### Copyeditor, University of Idaho *Argonaut*, Moscow, Idaho (1993-1994)

Edited and proofread all content of twice-weekly, student-run newspaper using Associated Press style. Helped determine content as member of the editorial board.

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## EDUCATION

- Certificate in Editing, June 2005, University of Washington Extension, Seattle, Washington
- Postgraduate Diploma in Music, July 2001, University of Newcastle upon Tyne, England (Rotary Ambassadorial Scholar)
- B.A. Applied Music, May 1993 / B.A. Public Relations, December 1993, University of Idaho, Moscow, Idaho

## MEMBERSHIPS

- Board-certified Editor in the Life Sciences (bels.org)
- American Medical Writers Association (amwa.org)
- Northwest Independent Editors Guild (edsguild.org)
- Seattle Area Peace Corps Association (served as Small Business Development Volunteer in Bolivia, 1996-1998)

## **COPYEDITED JOURNALS:**

*Clinical Infectious Diseases*  
*Journal of Infectious Diseases*  
*Open Forum Infectious Diseases*  
*Journal of the National Cancer Institute*

## **PROOFREAD JOURNALS (selected titles):**

*Otolaryngology*  
*American Journal of Sports Medicine*  
*Journal of Child Neurology*  
*Medical Decision Making*  
*The Neuroscientist*  
*Journal of Biological Rhythms*  
*Journal of Biological Screening*

## **COPYEDITED BOOKS (selected titles):**

Barbara Wiggins, Joseph J. Saseen, Sarah Spinler, eds., *Pharmacist's Guide to Lipid Management*, 2nd ed. Lenexa, KS: American College of Clinical Pharmacy, 2014.

Jae Ellard. Simple Intentions collection on work-life balance. Self-published, 2011–2014.

Robert Saunders, *Historical Dictionary of the Russian Federation*. Scarecrow Press, May 2010.

Gwendolyn Leick, *Historical Dictionary of Mesopotamia*. Scarecrow Press, Nov. 2009.

Kevin M. Flanagan, ed., *Ken Russell: Re-viewing Britain's Last Mannerist*. Scarecrow Press, Aug. 2009.

Sean K. Anderson with Stephen Sloan, *The Historical Dictionary of Terrorism*. 3rd ed. Scarecrow Press, Aug. 2009.

Lincoln Geraghty, ed., *Channeling the Future*. Scarecrow Press, April 2009.

Alan Watson, *The Biology of Music Performance and Performance-Related Injury*. Scarecrow Press, Jan. 2009.

Paul Rinzler, *The Contradictions of Jazz*. Scarecrow Press, Oct. 2008.

Rachel E. Schwedt & Janice DeLong, *Core Collection for Children and Young Adults*. Scarecrow Press, Sept. 2008.

Steven L. Rickards, *Twentieth Century Countertenor Repertoire: A Guide*. Scarecrow Press, Aug. 2008.

Ronald Schwartz, *Great Spanish Films Since 1950*. Scarecrow Press, July 2008.

Daniel Kessler, *Sarah Caldwell: The First Woman of Opera*. Scarecrow Press, May 2008.

David Bonner, *Revolutionizing Children's Records: The Young People's Records and Children's Record Guild Series, 1946-1977*. Scarecrow Press, Nov. 2007.

Suzanne Slade, *Adopted: The Ultimate Teen Guide*. Scarecrow Press, Aug. 2007.

**PROOFREAD BOOKS (selected titles):**

- Richard M. Gargiulo, *Special Education in Contemporary Society*, 4th ed. Sage Publications, Dec. 2010.
- Laura Levine & Joyce Munsch, *Child Development: An Active Learning Approach*. Sage Publications, Sept. 2010.
- Mark Deuze, *Managing Media Work*. Sage Publications, July 2010.
- Kathleen Galotti, *Cognitive Development: Infancy Through Adolescence*. Sage Publications, July 2010.
- Susana Priest, ed., *Encyclopedia of Science and Technology Communication*. Sage Publications, July 2010.
- Andria Friesen, ed., *Speak for the Trees*. Marquand Books, April 2010.
- Phyllis Gerstenfeld, *Hate Crimes*, 8th ed. Sage Publications, March 2010.
- Ronet Bachman, *The Practice of Research in Criminology & Criminal Justice*, 4th ed. Sage Publications, March 2010.
- Charles Russo, *Encyclopedia of Law and Higher Education*. Sage Publications, Nov. 2009.
- Joan Smutny, *Differentiating for the Young Child*, 2nd ed. Sage Publications/Corwin Press, Oct. 2009.
- Tom Altstiel & Jean Grow, *Advertising Creative*, 2nd ed. Sage Publications, Oct. 2009.
- Matthew Lippman, *Contemporary Criminal Law*, 2nd ed. Sage Publications, Oct. 2009.
- J. Mitchell Miller, *21st Century Criminology: A Reference Handbook*. Sage Publications, Aug. 2009.
- Michael W. Kattan, *Encyclopedia of Medical Decision Making*. Sage Publications, Aug. 2009.
- Heesoon Jun, *Social Justice, Multicultural Counseling, and Practice*. Sage Publications, June 2009.
- William Crandall, John A. Parnell, & John E. Spillan, *Crisis Management in the New Strategy Landscape*. Sage Publications, May 2009.
- Sally Lloyd, April Few, & Katherine Allen, eds., *Handbook of Feminist Family Studies*. Sage Publications, April 2009.
- Daniel Chambliss & Russell Schutt, *Making Sense of the Social World: Methods of Investigation*, 3rd ed. Sage Publications/Pine Forge Press, Jan. 2009.
- The Margulies Collection at the Warehouse. *The Martin Z. Margulies Collection*. Marquand Books, Dec. 2008.
- Trammell and Margaret Crow Museum of Asian Art, *The Crow Collection of Asian Art*. Marquand Books, Dec. 2008.
- Rachel Boba, *Crime Analysis and Crime Mapping*, 2nd ed. Sage Publications, Nov. 2008.
- Andrea Lunsford, Kirt Wilson, & Rosa Eberly, eds., *The SAGE Handbook of Rhetorical Studies*. Sage Publications, Oct. 2008.
- Charles Teddlie & Abbas Tashakkori, *Foundations of Mixed Methods Research: Integrating Quantitative and Qualitative Approaches in the Social and Behavioral Sciences*. Sage Publications, Sept. 2008.
- Baltimore Art Museum, *Franz West: To Build a House You Start With the Roof*. MIT Press (Marquand Books), Sept. 2008.
- Lisa Strong, *Commerce and Sentiment: The Art of Alfred Jacob Miller*, Amon Carter Museum (Marquand Books), Aug. 2008.
- David Barash, *Peace and Conflict Studies*, 2nd ed. Sage Publications, July 2008.
- Richard Lawrence & Craig Hemmens, *Juvenile Justice*. Sage Publications, March 2008.
- Philip Kotler & Nancy R. Lee, *Social Marketing*, 3rd ed. Sage Publications, Dec. 2007.
- Annabel Ness Evans & Bryan J. Rooney, *Methods in Psychological Research*. Sage Publications, Dec. 2007.
- Leo Kahane, *Regression Basics*, 2nd ed. Sage Publications, Nov. 2007.
- Susan G. Komen for the Cure, *Finding Your Way to Wellness: Puget Sound Breast Cancer Information & Resource Guide*, 3rd ed. Jan. 2007.